

+The Early Years Alliance is the trading name of the Pre-school Learning Alliance – Registered charity number 1096526

Name of candidate:

Membership number of candidate:\* Address of candidate:\*

Telephone number of candidate:\* Email address of candidate:\*

**Candidate’s willingness to stand for election**

I (name): am willing and eligible to stand as a candidate for election as an Elected Trustee on the Board of Trustees of the Early Years Alliance to serve from 1st March 2026 to 28th February 2029. I am over 18 years of age.

I have read and understood the Summary Conflict of Interest Policy. I will complete an annual Questionnaire of Interests.

Please cross out the section which does not apply to you:

1. I do not have any known conflict of interest between private interest and my potential role as a

Trustee of the Early Years Alliance.

2. I will be prepared to declare my interests in accordance with the Conflict of Interest Policy.

Signature: Date:

**References**

Please provide the details of one or two individuals (not relatives) who can provide a reference for you. These should be people who know you in a professional, academic, or volunteer capacity.

*Reference 1*

Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have they known you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Reference 2*

Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have they known you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Note:* The appointment is subject to satisfactory vetting checks including tworeferences which

are in the subjective opinion of the Alliance satisfactory.

**Seconder’s statement**

I (name): am willing to second (nominee’s name) as a candidate for election as an Elected Trustee on the Board of Trustees of the Early Years Alliance to serve from 1st March 2026 to 28th February 2029. I am over 18 years of age.

Signature: Date: Name of seconder:

Membership number of seconder: \* Telephone number of seconder:\* Email address of seconder:\*

\*This information enables the Early Years Alliance to check the eligibility of candidates and will not be shared publicly.

**SUMMARY CONFLICT OF INTERESTS POLICY**

All staff, volunteers, and trustees of the Early Years Alliance are required to recognise and disclose any conflict of interest between the interests of the charity on the one hand, and personal, professional, and business interests on the other. This includes avoiding both actual and perceived conflicts of interest. It is the charity’s aim to ensure that all such conflicts are seen to be properly managed or avoided. Conflicts of interest may be financial or non-financial or both.

The purpose of the charity’s declaration of interests policy, which will be made available to all Trustees on appointment (or in advance on request), is to protect the integrity of the charity’s decision-making process, to enable stakeholders to have confidence in the charity’s integrity, and to protect the integrity and reputation of volunteers, staff and trustees. Conflicts which are not managed effectively may

cause serious damage to the reputation of the charity and of the individuals concerned.

An annual Declaration of Interests Form and Questionnaire of Interests will be retained by the Company Secretary for each Trustee. At the beginning of a meeting, every Trustee should declare any private interest which he or she has in an item to be discussed. This will be a standing agenda item. Not all conflicts can be predicted at the start of the meeting and so all trustees must be prepared to make a declaration and withdraw from a discussion during the business of the meeting.

**CRITERIA FOR ELIGIBILITY OF APPLICATION**

**The charity’s bye laws**

A nomination for election as an Elected Trustee needs to be signed by the relevant candidate and must also be seconded by a member who meets the Trustee eligibility criteria and, in the case of Childcare Provider membership, represents a different membership number to that of the nominee. Members cannot second more than one application and applications cannot be seconded by a member who is also a nominee.

For the purposes of eligibility to be elected as a member of the Board of Trustees an individual shall be eligible if:



they are 18 years or older; and

a full individual member of the Alliance or the nominee of an organisation holding a full organisational membership of the Alliance; and

the membership has been in place for a period of at least 12 months prior to the date that the nomination papers are signed.

An individual engaged in paid employment with the Charity is not eligible to be elected as a Trustee.

**Legal disqualification**

From 1 January 1993 certain people are disqualified - that is, forbidden - from continuing as a trustee, or from becoming a trustee. These are people who:

- have been convicted at any time of any offence involving deception or dishonesty, unless the conviction is legally regarded as spent; or

- are undischarged bankrupts; or

- have at any time been removed by the Commissioners or by the court in England, Wales or

Scotland from being a trustee because of misconduct; or

- are disqualified from being company directors; or

- have failed to make payments under county court administration orders.

Such people can at any time apply to the Commissioners for a waiver which, if granted, will allow them to continue or to begin as trustees after that date. However, the Commissioners will not grant a waiver lightly, since the purpose of the new provision is to prevent people who have shown financial incompetence or dishonesty in the past from being in control of charitable resources.

Disqualified people do not have to take steps to resign or be removed from their trusteeship, because their trusteeship will have been ended automatically by law. They should immediately cease to take any further part in the affairs of the charity.

If they continue to act as trustees they will be committing an offence, for which they could be prosecuted. They could also be forced to pay back to the charity the value of any benefits they may have received from the charity whilst disqualified.

**Candidate's statement**

In no more than 150 words, please state briefly why you wish to be a trustee:

In no more than 150 words, please detail any skills and experience you have that would make you a good choice for a trustee:

When completed, this form must be returned to the Alliance as an email attachment to [trustee.elections@eyalliance.org.uk](mailto:trustee.elections@eyalliance.org.uk) by noon on **Friday 24 October 2025**.

Registered as a limited company in England and Wales N.4539003

Registered as an educational charity.

Registered office: Early Years Alliance, 50 Featherstone Street, London EC1Y 8RT